



HISTORIC COROLLA PARK RESERVATION APPLICATION

- If you plan to have a tent for your event, You MUST rent the lawn on which the tent will be located for the day before and after to allow for tent set-up & breakdown.
- Multiple weddings may be contracted on the same day unless all 3 areas at Whalehead are reserved (North & South Lawn and the Point).

1. Applicant Name: _____

2. Applicant Address: _____
City: _____ State: _____ Zip: _____

3. Telephone: (Home) _____ (Cell) _____ (Work) _____

4. Email Address: _____

5. Date facility will be needed:
Date: _____

6. Estimated attendance: _____

7. If not a wedding, please describe activity to be scheduled:

Please check the areas you would like to reserve:

❖ **CERMONY ONLY/ SPECIAL EVENT**

Main Location ___ North Lawn (\$750) ___ South Lawn (\$750) ___ The Point (\$750) ___ Gazebo (\$150)

Add 'l Location ___ North Lawn (\$400) ___ South Lawn (\$400) ___ The Point (\$400) ___ Gazebo (\$150)

❖ **CERMONY + RECEPTION**

Main Location (Lawn your tent will be located) **CHOOSE ONE**

TOTAL: (\$2,250) – Includes rental of chosen lawn for the day before, day of, and day after your event.

___ North Lawn ___ South Lawn

Additional Locations

___ North Lawn \$400 ___ South Lawn \$400 ___ Point \$400 ___ Gazebo \$150

Would you like to reserve the chosen add 'l locations for the day before or day after? ___YES ___NO

If YES, please note the location(s) & corresponding dates:

Location: _____ Dates: _____ Location: _____ Dates: _____

Location: _____ Dates: _____ Location: _____ Dates: _____

TRANSPORTATION

Golf Carts are \$300 each per day - includes driver (2 carts available on a first-come, first served basis)

FEES

Golf Cart(s): \$ _____ **(#Carts Needed X \$300)**

Total for Areas Reserved: \$ _____

Security Deposit: \$ 750.00 **(required with application, no deposit required for Gazebo)**

TOTAL: \$ _____ **(Total, less Security Deposit, is due 90 days before event)**

Hours of the Rental are from 10am to 11pm.

A Certificate of Insurance naming County of Currituck as the additional insured and listed as the certificate holder for the day of the event must be on file with the Whalehead 90 days before the date of the scheduled event.

All organizations using or renting the facilities must be familiar with the General Rules and Regulations governing the use of the facility. If a copy of the "Historic Corolla Park Rules and Regulations" is not provided with this Reservation Application, please ask the Currituck County Tourism Department to provide you with a copy. This form must be initialed and signed and returned with your application to be considered complete.

This form is to be completed by individuals or groups applying to rent the Historic Corolla Park. Please make checks payable to County of Currituck and mail with 1) completed and signed Reservation Application; and 2) initialed and signed Park Rules And Regulations (Your application is not complete without these two forms) to:

County of Currituck
Attn: Kemberly Sawyer
153 Courthouse Road, Suite 1922
Currituck, NC 27929

Name (Please Print): _____ Signature: _____

If you have any questions, please call Kemberly Sawyer at 252-453-9040 Ext. 230

The Currituck County Department of Travel & Tourism reserves the right to refuse any request for use of facility based on concern for the health, safety, and welfare of the users, invited guests, or general public; as well as the protection, security, and image of Historic Corolla Park.

FOR USE BY CURRITUCK COUNTY

APPROVED BY: _____

DATE: _____