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* **If you plan to have a tent for your event, you MUST rent the lawn on which the tent will be located for the day before and after to allow for tent set-up & breakdown. If you are planning on holding a reception, a tent is REQUIRED.**
* **Multiple weddings may be contracted on the same day unless all 3 areas at Whalehead are reserved (North & South Lawn and the Point).**

**HISTORIC COROLLA PARK RESERVATION APPLICATION**

1. Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Applicant Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Telephone: (Home) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Cell) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Work) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Date facility will be needed:

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Estimated attendance: \_\_\_\_\_\_\_\_\_

7. If not a wedding, please describe activity to be scheduled: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Please check the areas you would like to reserve:***

* **CERMONY ONLY/ SPECIAL EVENT**

**Main Location** \_\_\_ North Lawn ($750) \_\_\_South Lawn ($750) \_\_\_ The Point ($750) \_\_\_ Gazebo ($150)

**Add ’l Location** \_\_\_ North Lawn ($400) \_\_\_South Lawn ($400) \_\_\_ The Point ($400) \_\_\_ Gazebo ($150)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* **CERMONY + RECEPTION**

**Main Location** (Lawn your tent will be located) **CHOOSE ONE**

**TOTAL:** ($2,250) – Includes rental of chosen lawn for the day before, day of, and day after your event.

\_\_\_\_ North Lawn \_\_\_\_ South Lawn

**Additional Locations**

\_\_\_\_North Lawn $400 \_\_\_\_ South Lawn $400 \_\_\_\_Point $400 \_\_\_\_Gazebo $150

**Would you like to reserve the chosen add ’l locations for the day before or day after?** \_\_\_YES \_\_\_NO

If YES, please note the location(s) & corresponding dates:

Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dates: \_\_\_\_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dates: \_\_\_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dates: \_\_\_\_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dates: \_\_\_\_\_\_\_\_\_\_

**TRANSPORTATION**

Golf Carts are $300 each for 6 hours the day of your wedding. (2 carts available on a first come, first served basis)

**FEES**

Golf Cart(s): $ \_\_\_\_\_\_\_ **(#Carts Needed X $300)**

Total for Areas Reserved: $ \_\_\_\_\_\_\_

**Security Deposit: $ 750.00 (required with application, no deposit required for Gazebo)**

**TOTAL: $** \_\_\_\_\_\_\_ **(Do not subtract the $750 refundable security deposit from the total**

**as the $750 refundable security deposit does not go towards your**

**total. This deposit will be refunded back to whoever is paying it after**

**the wedding once the lawns have been checked for condition. Total**

**is due 90 days before event)**

**Hours of the Rental are from 10am to 11pm.**

**A Certificate of Insurance naming County of Currituck as the additional insured and listed as the certificate holder for the day of the event must be on file with the Whalehead 90 days before the date of the scheduled event.**

**All organizations using or renting the facilities must be familiar with the General Rules and Regulations governing the use of the facility. If a copy of the "Historic Corolla Park Rules and Regulations" is not provided with this Reservation Application, please ask the Currituck County Tourism Department to provide you with a copy. This form must be initialed and signed and returned with your application to be considered complete.**

**This form is to be completed by individuals or groups applying to rent the Historic Corolla Park.**

**Please make checks payable to County of Currituck and mail with 1) completed and signed Reservation Application; and 2) initialed and signed Park Rules and Regulations *(Your application is not complete without these two forms)* to:**

Whalehead in Historic Corolla

Attn: Samantha Payne

PO Box 431

Corolla, NC 27927

Name (Please Print): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***If you have any questions, please call Samantha Payne at 252-453-9040 Ext. 228***

***The Currituck County Department of Travel & Tourism reserves the right to refuse any request for use of facility based on concern for the health, safety, and welfare of the users, invited guests, or general public; as well as the protection, security, and image of Historic Corolla Park.***

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FOR USE BY CURRITUCK COUNTY**

APPROVED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_

Updated 10/20/21